



Medicare Advantage (HMO)

Enrollment Checklist

Individuals may enroll in our plans only during specific times of the year. Contact Capital Health Plan Member Services for more information.

- Enroll in Medicare Parts A and B by contacting the Social Security Administration at 1-866-248-2088 (local) or 1-800-772-1213 (TTY 1-800-325-0778) 7:00 am to 7:00 pm, Monday - Friday, or www.socialsecurity.gov. Or visit the Tallahassee office at 2002 Old St. Augustine Road, Suite B-12, 9:00 am to 3:00 pm, Monday, Tuesday, Thursday or Friday and 9:00 am to 12:00 pm on Wednesday.
- Complete an Enrollment Application.
- Submit the Enrollment Application using one of these options:
 - Mail to Capital Health Plan, Enrollment Department, P.O. Box 15349, Tallahassee, FL, 32317-5349; or
 - Call for an appointment and deliver to Capital Health Plan, 1545 Raymond Diehl Road, Suite 300, Tallahassee, FL 32308; or
 - Fax to Capital Health Plan Enrollment Department at 850-523-7369; or
 - Email to Capital Health Plan Enrollment Department at enrollment@chp.org; or
 - Medicare beneficiaries may also enroll in Capital Health Plan Advantage Plus or Preferred Advantage through the CMS Medicare Online Enrollment Center located at www.medicare.gov; or
 - Call 1-800-MEDICARE (1-800-663-4227) (TTY 1-877-486-2048) 24 hours a day, 7 days a week.

